

PREVENTATIVE MAINTENANCE CHECKLIST

The following is a list of services typically performed as a part of our Preventative Maintenance Program:

I. Equipment Inventory & Program Customization

- With the customer's approval, Henry Schein Dental will conduct a complete inventory of dental equipment within the facility. This inventory will be provided to the customer and maintained by Henry Schein Dental.

II. Mechanical Room

- Inspect compressor and change oil, drain tank, check filters.
- Inspect vacuum system, flush system and clean filters.
- Inspect Master Water Shut-Off valve

Note: If a master water shut-off valve is not present the recommendation, along with an opt-out form, will be provided. We will also provide an estimate for the installation of one.

III. Sterilization Area

- Inspect and clean autoclave/chemiclave to manufacturer specifications.
- Inspect and test all ultrasonic cleaners for proper operation.

IV. Treatment Rooms

- Inspect and clean patient light, check for drift and focus and adjust if necessary.
- Inspect control unit, handpieces and A/W syringes for proper air pressure and water flow, check air and water filters.
- Inspect chair and unit assembly insuring all controls are operating properly and that the chair is operating within its full range of motion.
- Inspect and verify that vacuum traps are clean & being properly disposed of.

V. X-Ray

- Inspect intra-oral x-ray equipment and insure it is operating properly. Check for drift and balance, and adjust if necessary.
- Inspect Panoramic x-ray equipment and insure it is operating properly.
- Inspect and clean x-ray processor.
- Check office calibration records.

VI. Office Training

- Train office personnel in the proper way to clean and maintain dental equipment.
- Customer will have staff available for training during agreed upon times with Henry Schein.
- Specifically focus on equipment that may have been neglected or maintained improperly in the past.
- Notify HSD ROM if proper maintenance is continually not being performed. HSD Rom shall contact Customer's Corporate Office.

VII. Other

- Any other preventative maintenance service that the customer requests.
- Preventative Maintenance service does not include parts or solutions. Parts will be replaced only with customer's approval.
- Labor rate may change over time and the length of each service call will vary based on the work requested.
- Labor and parts are invoiced after service is performed.
- Maintenance does not guarantee the elimination of equipment failures.
- Due to the age and condition of some equipment, preventive maintenance may not be available for that item.
- Please do not schedule patients during preventive maintenance calls.
- All cleaning materials are required to be on site before our visit and can be obtained by Sullivan-Schein Dental. Other maintenance items such as, Compressor oil, Processor solution and Sterilizer solution should also be available.
- Equipment must be maintained according to manufactures specifications by office staff between visits. Henry Schein Dental assumes no responsibility for the longevity of equipment due to normal wear and tear, abuse, neglect and improper maintenance or non-manufacture medications.
- Equipment sold direct from manufactures might not be serviced by our technicians. This is due to warranty restrictions and limited availability to parts. Manufactures include but not limited to Pan/Ceph of America, Danserau, etc.
- Backflow preventors to be inspected by certified plumber annually.